

**REGISTRATION FORM**

*to be returned by March 31<sup>st</sup> 2017 to:*  
 For the attention of Emiliano BARBETTA - FEDERTERME –  
 by email to the following address: [espacongress@federterme.it](mailto:espacongress@federterme.it) or by fax to +390685357562

**1° PERSONAL DETAILS**

<input type="checkbox"/> Mrs / Ms		<input type="checkbox"/> Mr	
Surname: .....		First name: .....	
Address: .....			
Postcode: .....	Town / City: .....	Country: .....	
Telephone: .....	Email: .....@.....		
Organisation: .....	ESPA member organisation <input type="checkbox"/> Yes <input type="checkbox"/> No		
Agreement: <input type="checkbox"/> Yes I agree that my contact information may be used for the list of participants			
Accompanied by		<input type="checkbox"/> Mrs / Ms	<input type="checkbox"/> Mr
Surname .....		First name: .....	

**2° PACKAGES**

**PARTICIPANT PACKAGE: ESPA Member 390€ per person / Non-ESPA Member 500€ p.p.**

<p><u>This rate includes:</u></p> <ul style="list-style-type: none"> <li>- General audience with Pope Francesco in St. Peter's Square</li> <li>- Welcome cocktail reception followed by dinner on Wednesday May 10<sup>th</sup> 2017</li> <li>- Working sessions and breaks in Rome and Tivoli</li> <li>- Guided tour in the Vatican gardens</li> <li>- Lunches from <b>Thursday</b> May <b>11<sup>th</sup></b> to Friday May 12<sup>th</sup> 2017</li> </ul>	<ul style="list-style-type: none"> <li>- Visit to Villa d'Este and Roman Spa Culture Experience at Tivoli Terme</li> <li>- Dinner on Thursday May 11<sup>th</sup> 2017</li> <li>- Gala dinner on Friday May 12<sup>th</sup> 2017</li> <li>- Transfer from Rome to Tivoli on Friday May 12<sup>th</sup> and Saturday May 13<sup>th</sup></li> </ul> <p><u>This rate does not include</u></p> <ul style="list-style-type: none"> <li>- Accommodation (contact for booking of accommodation: <a href="mailto:m.schirru@3atours.com">m.schirru@3atours.com</a>; <a href="mailto:espacongress@federterme.it">espacongress@federterme.it</a>)</li> <li>- Provision of any services not mentioned in this program</li> </ul>
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**ACCOMPANYING GUEST PACKAGE: 280€ INCL. per person**

<p><u>This rate includes:</u></p> <ul style="list-style-type: none"> <li>- General audience with Pope Francesco in St. Peter's Square</li> <li>- Welcome cocktail reception followed by dinner on Wednesday May 10<sup>th</sup> 2017</li> <li>- Guided tour in the Vatican gardens</li> <li>- Lunches from <b>Thursday</b> May <b>11<sup>th</sup></b> to Friday May 12<sup>th</sup></li> <li>- Visit to the Vatican Museums on Thursday May 11<sup>th</sup></li> <li>- Visit to Villa d'Este and Roman Spa Culture Experience at Tivoli Terme</li> </ul>	<ul style="list-style-type: none"> <li>- Dinner on Thursday May 11<sup>th</sup> 2017</li> <li>- Gala dinner on Friday May 12<sup>th</sup> 2017</li> <li>- Transfer from Rome to Tivoli on Friday May 12<sup>th</sup> and Saturday May 13<sup>th</sup></li> </ul> <p><u>This rate does not include</u></p> <ul style="list-style-type: none"> <li>- Accommodation (contact for booking of accommodation: <a href="mailto:m.schirru@3atours.com">m.schirru@3atours.com</a>; <a href="mailto:espacongress@federterme.it">espacongress@federterme.it</a>)</li> <li>- Provision of any services not mentioned in this program</li> </ul>
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**Excursion for accompanying guests on Thursday May 11<sup>th</sup> 2017 (15h – 17h)**

Guided visit to St Peter basilica and to the crypt of Popes' graves



Accompanying guests program : €20 per person

Yes  No

### 3° BOOKING OF PACKAGES AND ADDITIONAL EXCURSIONS

Booking forms not accompanied by the necessary payment will not be considered.  
A confirmation of your booking will be sent to you by post or email.

Payments due:	
Number of ESPA member packages: .....x 390€ incl. <i>NB: The rate is for the package. No refund for not participating to one activity included.</i>	= ..... € incl.
Number of accompanying guest packages: .....x 280€ incl.	= ..... € incl.
Number of non-ESPA members packages: .....x 500€ incl.	= ..... € incl.
<b>TOTAL DUE</b>	<b>= ..... € incl.</b>

### BOOKING OF TRANSFERS FROM TIVOLI TO ROME AIRPORTS AND ROMA TRAIN STATION

(Include in the package)

The times of transfers are fixed and cannot be modified and transfers are subject to availability.  
Transfers at any times other than those below will not be paid for by the organisation and are at your discretion.

Departure **Saturday May 13<sup>th</sup> at 8h30** from Tivoli to Fiumicino Airport/Ciampino Airport/Roma Termini train station

Yes  No

Nb of people :

#### Payment methods (two different payments)

##### 1- For the congress fee

**Bank transfer** directed to :

FEDERTERME ESPA – BANCA POPOLARE DI BERGAMO – AG. 111 – ROMA

IBAN: IT 34 L 05428 03200 000000010703

##### 2- For the hotel accommodation

**Bank transfer** directed to :

3A TOURS – UNICREDIT – ROMA

IBAN: IT 31 Y 02008 05154 000400808668

**Credit card** sending authorization to the withdrawal and specifying the card holder, expiration date, CVV.

I confirm that I have read, and accept in their entirety, the general terms and conditions below.

(place) ....., (date)..... Signature

## GENERAL TERMS AND CONDITIONS

### **1. Final date for enrolment**

Enrolment is possible until the March 31<sup>st</sup> 2017.

### **2. Terms of booking**

Only those applications that are accompanied by payment in full will be processed.

### **3. Details of the tariffs on offer**

The tariffs on offer include:

**3.1. For congress members:** the general audience with Pope Francesco, the welcome cocktail reception followed by dinner on Wednesday May 10<sup>th</sup> 2017 (drinks included), working sessions and breaks in the Pallazzo del Cardinal Cesi on Thursday May 11<sup>th</sup> 2017, lunch in the the Pallazzo del Cardinal Cesi on Thursday May 11<sup>th</sup> 2017 (drinks included), the guided tour in the Vatican gardens on Thursday May 11<sup>th</sup> 2017, evening with dinner on Thursday May 11<sup>th</sup> 2017, transfer from Rome to Tivoli on Friday May 12<sup>th</sup> 2017, working sessions and breaks in Victoria Terme Hotel on Friday May 12<sup>th</sup> 2017, the visit of Villa d'Este and the Roman Spa Culture Experience at Tivoli Terme on Friday May 12<sup>th</sup> 2017, gala dinner in Tivoli on Friday May 12<sup>th</sup> 2017 (drinks included).

**3.2. For accompanying guest:** the general audience with Pope Francesco, the welcome cocktail reception followed by dinner on Wednesday May 10<sup>th</sup> 2017 (drinks included), lunch in the the Pallazzo del Cardinal Cesi on Thursday May 11<sup>th</sup> 2017 (drinks included), the guided tour in the Vatican gardens on Thursday May 11<sup>th</sup> 2017, evening with dinner on Thursday May 11<sup>th</sup> 2017, transfer from Rome to Tivoli on Friday May 12<sup>th</sup> 2017, the visit of Villa d'Este and the Roman Spa Culture Experience at Tivoli Terme on Friday May 12<sup>th</sup> 2017, gala dinner in Tivoli on Friday May 12<sup>th</sup> 2017 (drinks included).

### **4. Payment for the booking**

The entire booking is to be paid for at the time of enrolment. Consequently, the participant shall pay for any supplementary services of a personal nature or any extras directly to the providers of those services.

### **5. Cancellations**

Cancellation shall be sent in writing (by letter, email or fax) to Federterme and no refunds are possible.